



# FIRST STEP CELEBRATION ..... EVENT PLANNER

## OBJECTIVE

The FIRST STEP CELEBRATION is an opportunity to build excitement for your study. It is also gives your women an easy, natural opening to invite their friends and family to participate.

The Celebration will take about 2 hours to allow time for fellowship and fun. A general program outline is provided for you, but feel free to change things up to better suit your environment.

Remember, the primary goal is to convey the fact that God loves each woman, they are valued and He desires for them to Walk In Freedom.

## IMPORTANT POINTS

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## THINGS TO DO

## MEETINGS

## 3 PLANNING AREAS

- FOOD
- PROGRAM
- PUBLICITY



# FIRST STEP CELEBRATION

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## FOOD

### OBJECTIVE

The FIRST STEP CELEBRATION sets the stage for the Find Your Weigh/Walk In Freedom Bible Study series. The series does not advocate dieting or restricting yourself from eating any particular food. Rather, the participants learn to develop new workable habits that allow them to eat the foods they enjoy in a managed way.

So, don't be too worried about the food menu. Just think of a few simple foods that the ladies will enjoy. I have included some suggestions.

### IMPORTANT POINTS

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### THINGS TO DO

### FOOD LIST

- ~ Fruit
- ~ tea cake, scone or a muffin
- ~ Fruit smoothie/ flavored tea

#### OTHER:

### PROJECT STATUS

- FOOD
- TABLE HOSTESSES
- DECORATIONS
- SERVERS



# FIRST STEP CELEBRATION PROGRAM

## OBJECTIVE

The FIRST STEP CELEBRATION introduces the series and creates excitement. A sample program schedule is included in this planner. Feel free to change it up to fit your ladies.

Group discussion is an essential part of the *Walk In Freedom* study. For the celebration, choose a few ladies who are willing to join a panel to represent the larger group.

Gifts are always a fun part of any women's gathering, so plan a few giveaways along the way.

## IMPORTANT POINTS

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## THINGS TO DO

## PARTS OF THE PROGRAM

## PROJECT STATUS

- PANEL MEMBERS
- PRIZES
- REGISTRATION/BOOK TABLE
- VIDEO



# FIRST STEP CELEBRATION PUBLICITY

## OBJECTIVE

The FIRST STEP CELEBRATION is a great opportunity to reach out to women in your community. The resource pack includes invitations that you can personalize for your event.

Posters, bulletin inserts, power point slides and a video trailer are all included to help get the word out.

## IMPORTANT POINTS

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## THINGS TO DO

## PRINTING LIST

- ~ invitations
- ~ bulletin insert
- ~ posters

### OTHER:

- ~ Powerpoint slides

## PROJECT STATUS

- BOOKS ORDERED
- PRINTING
- INVITATIONS SENT
- VIDEO  
ADVERTISEMENT



# FIRST STEP CELEBRATION



## SAMPLE PROGRAM

Play Worship Music (30 minutes before)

Put Welcome Slide on the Screen (15 minutes before)

10 minutes before launch – start Intro Video

- ~ Welcome remarks
- ~ Opening Song (choose worship song about freedom)
  - ~ Sama Na! Promotional video
  - ~ Ice breaker
  - ~ Serve snacks
  - ~ Start Lesson (p. 2 -3 and 4-6)
  - ~ Show Opening video
- ~ Panel discussion (Use Video Discussion Questions from Bible Study)
- ~ Group discussion per table (Use Discussion Questions from Bible Study)
  - ~ Prayer time with worship song
- ~ Announcements – dates/time of Bible Study after event, take pictures ( #findyourweighph )